

DELEGATE INFORMATION. Please fill in BLOCK LETTERS

(Please fill in one accommodation form per delegate)

First Name: _____ Last Name: _____

Job Title: _____

Company Name: _____

Address: _____

City: _____ Postal Code: _____

State: _____ Country: _____

Phone: _____ Fax: _____

Email: _____

Please fill in the following:

2 star (EUR 160,- to 191,-)

3 star (EUR 175,- to 267,-)

4 star (EUR 150,- to 385,-)

5 star (EUR 304,- to 467,-)

Category: **HOTEL PREFERENCE**

Single

Double

Twin

1st CHOICE _____ 2nd CHOICE _____

Arrival Date: _____ Departure : _____ # of Nights: _____ # of rooms: _____

Special requirements (allergies/mobility/group-event, etc.): _____Room Preference: Non-smoking Smoking Wheelchair accessible

I will be sharing a room with: _____

Credit card details

Credit Card Number: _____

Expiry Date: _____ CVC number: _____

Cardholder's name: _____ Cardholder's signature: _____

If you do not have a credit card, you may send a cheque or bank transfer deposit. Please ensure that your name appears clearly on any bank transfers or cheque payments. Bank details: Stadtparkasse München, account: 71 101 307, location: 701 500 00, SWIFT: SSKMDEMM / IBAN:DE57 7015 0000 0071 101307.

Please note: Reservation requests received without a valid credit card number or cheque or bank transfer deposit will not be acted upon.

Booking conditions:

The cancellation policies during trade fair, congress and Oktoberfest periods are very strict. Cancellations until 14 days after the confirmation of booking will be charged with EUR 50,- p.p. Please be aware that up to 100% cancellation fee might be charged for cancellations later than 14 days after confirmation of booking. We hope for your understanding.

Confirmation: Your reservation is confirmed when we have advised you that your requested room is available and you have secured your room reservation by providing us with your credit card details or by arranging a money transfer.

Payment:

Credit card: your credit card payment is ssl-secured

Money transfer: if you prefer a money transfer please use the following bank account details:

Servicebroker GmbH Thalkirchnerstrasse 81 NK, 81371 München Account Nr.: 71101307 Place: 701 500 00 IBAN: DE57 7015 0000 0071 101307 BIC / Swift: SSKMDEMM

Cancellation Policy: 14 days or less after confirmation: EUR 50,- per person 15 days and later after confirmation: up to 100% of the total costsTo cancel a booking please send an e-mail to contact@servicebroker.info

Any cancellation charges will initially be offset against any deposit held and the balance will be charged against the credit card supplied to secure the booking.

Amendment Policy: 14 days or less before date of your first overnight: EUR 50,- minimum charge per amendment If your amendment reduces the number of nights booked, above cancellation policy will be applied to the cancelled rooms.**I agree with all above mentioned conditions:**_____
Signature, date